

# INDEPENDENT ADOPTION PROGRAM AND ADOPTION SET ASIDES (CDSS and Delegated Counties Only) Quarterly Statistical Report

Send one copy to:

**CALIFORNIA DEPARTMENT OF SOCIAL SERVICES  
DATA OPERATIONS BRANCH  
P.O. BOX 944243, M.S. 19-81  
SACRAMENTO, CA 94244-2430**

AGENCY	CODE
REPORT FOR QUARTER ENDING	

Part A. Independent Adoption Activity			Total Cases
1. Investigations in process at end of prior quarter (Item 6 from last quarter)	1.		
2. New petitions received during quarter	2.	+	
3. Other cases added (reopened cases, transfers in)	3.	+	
4. Investigations completed during quarter - indicate recommendation below	4.	-	
a. Approval	4.a.		
b. Dismissal	4.b.		
c. Denial	4.c.		
5. Other cases closed (transfers out, closures of reopened cases)	5.	-	
6. Investigations in process at end of quarter	6.	=	

Part B. Set Asides (CDSS Only)			Total Cases
1. Investigations in process at end of prior quarter (Part B, Item 4 from last quarter)	1.		
2. New petitions received during quarter	2.	+	
3. Investigations completed during quarter - indicate recommendation below	3.	-	
a. Set-aside recommended	3.a.		
b. Set-aside not recommended	3.b.		
4. Investigations in process at end of quarter	4.	=	

Signature of Reporting Officer	Title	Telephone	Date

**INDEPENDENT ADOPTION PROGRAM  
AND ADOPTION SET ASIDES  
(CDSS and Delegated Counties Only)  
Quarterly Statistical Report  
AD 56D (11/99) Instructions**

**General:** The AD 56D provides quarterly summary statistical data on the Independent Adoption Program and on adoption set asides. The information collected on this report is used by the California Department of Social Services (CDSS), the State Legislature, researchers and the general public.

Part A of the report contains information about independent adoptions. Part B of the report, which is only completed by CDSS District Offices, provides information about adoption set asides.

All public adoption agencies who investigate independent adoptions shall complete and submit this report. Send the completed report by the 20th calendar day of the month following the report quarter to:

**California Department of Social Services  
Data Operations Branch  
P.O. Box 944243, Mail Station 19-81  
Sacramento, California 94244-2430**

**INSTRUCTIONS:**

**Agency:** Enter the agency's full name as it appears on the State license.

**Code:** Enter the agency code assigned by the CDSS Adoption Branch.

**Report for quarter ending:** Enter the last month of the reporting quarter and the four digit calendar year for the same month. The four reporting quarters are January through March, April through June, July through September, and October through December.

**Part A. Independent Adoption Activity.**

1. Investigations in process at the end of prior quarter: This should be the same as Part A, Item 6 for the prior quarter.
2. New petitions received during the quarter: Report only new petitions that have not been opened to another county or CDSS District Office.
3. Other cases added (reopened cases, transfers in) during the quarter.
4. Investigations completed during the quarter - indicate recommendation below: (Item 4 is the sum of Items 4.a., 4.b., and 4.c.). The recommendation to be reported is the one given in the final report to the court.
  - A. Approval
  - B. Dismissal
  - C. Denial
5. Other cases closed (transfers out, closures of reopened cases) during the quarter.
6. Investigations in process at end of quarter: This is the sum of Items 1, 2 and 3 minus Items 4 and 5. It should equal a count of the independent adoption petitions that are under investigation at the end of the quarter.

**Part B. Set Asides (CDSS Only).**

1. Investigations in process at the end of prior quarter: This should be the same as Part B, Item 4 for the prior quarter.
2. New petitions received during the quarter: Report only new petitions to set aside an adoption that have not been open to another CDSS District Office.

**Part B. Set Asides (CDSS Only) (Continued).**

3. Investigations completed during the quarter - indicate recommendation below: (Item 3 should equal the sum of 3.a. and 3.b.). The recommendation to be reported is the one given in the final report to the court.
  - a. Set-aside recommended
  - b. Set-aside not recommended
4. Investigations in process at end of quarter: This is the sum of Items 1 and 2 minus Item 3. It should equal the count of the petitions to set aside an adoption that are under investigation at the end of the quarter.

**Signature of Reporting Officer:** Signature of the person completing or approving the report. This person will serve as a contact for questions about the submission.

**Title:** Enter the reporting officer's job title.

**Telephone:** Enter the phone number at which the reporting officer may be contacted to answer questions about the report.

**Date:** Enter the date the report is completed.